

**MINUTES
HAMILTON COUNTY AIRPORT AUTHORITY
JUNE 4, 2009
COMMISSIONERS COURTROOM
ONE HAMILTON COUNTY SQUARE
NOBLESVILLE, INDIANA**

Work Session

President Silvey called the work session to order at 4:03 p.m. in Conference Room 1A. Those present were Allyn Beaver, Bob Wilson, Tom Kapostasy, Don Silvey, Ted Moran, Nick Isenberg, Brad Beaver, Mike Howard, Chris Snyder, Jennifer Pickett and Kim Rauch.

Discussion was held on the 2010 budget.

The Board recessed the meeting and moved to the Commissioner's Courtroom

Public Session

President Silvey called the public session to order at 4:42 p.m., with Secretary Pickett taking roll call. A quorum was declared present of Allyn Beaver, Bob Wilson, Tom Kapostasy, Don Silvey and Ted Moran.

Approval of Minutes

Allyn. Beaver moved to approve the minutes of April 2 and April 23. Tom Kapostasy seconded. Motion carried unanimously. (5-0)

Presidents Report

- Harper Company will finish the concrete this week.
- The airport is scheduled to be closed Monday June 8th and Tuesday June 9th.
- Silvey received a phone call from the Indianapolis Star concerning a Grand Opening at the Sheridan Airport, but is not sure of the date.
- Woolpert is working on completing the Master Plan to re-submit to FAA (Federal Aviation Administration).
- Melody Meyers, from the FAA will be visiting the airport Wednesday, June 10, 2009.

Public Comments

Evan Yoder distributed CD's he made that have news clippings regarding ice build up on wings which is causing plane crashes.

Committee Reports

Community and Public Relations

Silvey stated Chris Snyder has agreed to help Andrea Montgomery put the invitations together for the runway opening event on June 20th.

Finance, Planning and Administrative

Silvey stated the draft budgets were reviewed in the pre-meeting. We are looking toward the future so the airport will be ready for the Super Bowl in 2012.

Indianapolis Executive Airport

Andrea Montgomery reported:

- She needs raffle prizes for the Down's Syndrome event.
- The Indianapolis Executive Airport website needs updated.
- The NATA's report on the congressional meetings was received and will be discussed at July's meeting.
- LEDO meeting will be held on July 14th at the airport
- Hamilton County Convention and Visitors Bureau have the airport listed as part of the FAM trip on July 23.
- Montgomery's have been contacted about the U.S. Senior Open Golf Tournament.
- The \$10,000.00 1st quarter payment has been given to the County.
- The first half of the farm lease has been paid in the amount of \$32,000.00.
- Spinweb currently hosts the Indianapolis Executive Website for \$35.00 a month. Montgomery Aviation has signed a contract with Luminacious; they will host five (5) websites for \$100.00 a month. If the website for Indianapolis Executive Airport is one of the five that will save the airport \$15.00 a month. The contract with Spinweb has expired. The Board will discuss the website at the next meeting.

Dan Montgomery reported:

- Net Jets have said it would be very important to get more ramps and a longer runway especially for Super Bowl.
- Mr. Joe Ozdych from IT looked at the airport as a possible site for a tracking tower. They are installing about 800 towers at different airports for the FAA. The towers are to track aircraft traffic. They will need a 25x25 space to put an antenna and all the airport has to do is maintain the area around it. A fence will not be installed. The airport could tie their computer system into this system to get the data off the antenna. More information on the antenna installation will be given at the next meeting.

Woolpert Engineering Report

- Snyder reported that the FAA and INDOT (Indiana Department of Transportation) have completed initial ALP (Airport Layout Plan).with comments. Woolpert will be resubmitting those comments for final ALP review and then submitting to each department of the FAA. The ALP will be submitted back to the FAA reviewer to check it from an airspace evaluation before it's sent to each FAA department for a final review and approval. The department review and approval usually take 60 to 90 days. We should receive something back in August or September. Then Woolpert will formally request approval and that will complete the airport layout plan and master plan.
- *Wilson moved to pay \$6,908.75 for the ALP documents and final documents A. Beaver seconded. Motion carried unanimously. (5-0)*
- *Kapostasy moved to approve a FAA grant application in the amount of \$91,757.50 for the final reimbursement on the Master Plan. Wilson seconded. Motion carried unanimously. (5-0)*
- *Kapostasy moved to pay Woolpert and Harper in the amount of \$1,126,696.26. Wilson seconded. Motion carried unanimously. (5-0)*
- The As-builts and the final report on the electrical project are complete. Don, Dan and Kim will receive a copy of the final report with the final the recommendations.
- Snyder went through the electrical vault and has put together a list of recommended improvements. Nothing significant was found in the vault but there are some minor items that need to be re-wired and put in some conduit systems. The work is estimated to cost \$5,000. Money is left in the contracts with Michiana and Quad-J from the electrical project *Kapostasy moved to authorize Woolpert to employ the contract at their discretion not to exceed \$5,000 to complete the electrical improvements as recommended. Moran seconded. Motion carried unanimously. (5-0)*
- *Kapostasy moved to pay Woolpert \$3,000.00 for construction management and as-builts. Wilson seconded. Motion carried unanimously. (5-0)*
- Snyder requested an increase in Woolpert's general services contract in the amount of \$2,500 for the field study work. This would conclude what is outstanding with the CAT-X on properties. *Wilson moved to pay \$2,500. Moran seconded. Motion carried unanimously. (5-0)*

Nick Isenberg reviewed the progress to date on the runway reconstruction. The final presentation will be presented in July, after the project is completed.

New Business

Silvey asked for approval of the 2010 operating budget for IEA (Indianapolis Executive Airport) and the 2010 budget for the Airport Authority to submit to County Council for approval. *A. Beaver moved to approve the 2010 budget for IEA and Airport Authority. Wilson seconded. Motion carried unanimously. (5-0)*

Legal Council Report

Mike Howard is reviewing paperwork from the FAA concerning the Bailey transaction.

County Council Liaison

Brad Beaver recommended someone attend the County Council meeting on June 10th regarding budget information.

Secretary's Report

Kim Rauch asked what line item the invoice from Logan Street Signs and Banners should be paid from? Silvey stated Building and Construction repairs.

Next Meeting

July 3, 2009 at 6:30 p.m.

Silvey adjourned the meeting

Others Present

Mike Howard, Attorney
Brad Beaver, County Council Liaison
Dan Montgomery, Montgomery Aviation
Andi Montgomery, Montgomery Aviation
Chris Snyder, Woolpert Engineering
Nick Isenberg, Woolpert Engineering
Carl Winkler
Evan Yoder
Kim Rauch, Secretary
Jennifer Pickett, Secretary

Approved

Don Silvey, President

Date: _____

Attest

Jennifer Pickett, Secretary

Date: _____